

Benson Polytechnic High School Alumni Association Board of Directors Meeting – Official Minutes

Date: Thursday, November 04, 2010
Starting Time: 5:38pm Ending Time: 7:00pm
Location: Benson Library Classroom

ATTENDEES:

Dale Bajema (DB), Ken Bakke (KB), Josh Piper (JP), Joanne Stainbrook (JS), Dick Spies (DS), Christopher Locatell (CL) and Tammy Hite (TH).

Guest: Don LaBarre (DL)

MINUTES:

Note: Items may not be in the exact order in which they were discussed. If any corrections or additions need to be made, please forward them to Tammy Hite.

- Meeting as an Executive Committee rather than a Board of Directors due to lack of quorum.
- Minutes approved from September and October meetings.
- Membership count is the same as last month with only 1 new member.
- Current account balance: \$2386.76

- Finance Committee- KB, DL, JS
 - There has been little progress to figure out the tax status of the scholarship fund and the BPHSAA. The scholarship account may be a subset of the Oregon Community Foundation which might explain the difficulty in finding the account by the IRS.
 - **Action Item:** Don, Ken and Joanne to meet before the next BOD meeting.
 - According to DL, the accountant did file a report, but we need to verify if the IRS recognizes that report for our scholarship fund.
 - Need to have this issue figured out by the time the fund raiser notices are sent out.

- Scholarship Committee- DL
 - **Action Item:** JP will get mailing labels
 - There are still hundreds of return envelopes and cards that can be used in this year's mailing.
 - **Action Item:** Edits to the new scholarship fund raiser letter should be sent to JP.
 - **Motion:** To have CL purchase the postcards for a maximum of \$250.00. Passed.
 - **Action Item:** JP will print the letter and be reimbursed for the materials.

- Communication Committee
 - There are approximately 1400 people in our database.
 - **Action Item:** DB will write the text for the next issue of the newsletter. TH will format and send to JP to put on the website.
 - **Action Item:** CL will write an article on why he became involved with the BPHSAA.

- Events Committee- NG
 - Kenton Station Evening: 12 people attended. Neal to make arrangement for a November meeting.

- Benson Site Council- DB
 - Willamette Weekly has printed a list of the people to be included in the Blue Ribbon Task Force. It is rumored that a few others have been added to the list since its publication.
 - ♦ Cathy Skach (Benson Communications Teacher) is on the list along with Steve Olczak.
 - The BRTF is scheduled to meet 3-times for 2-hours. 11/19, 11/29, 12/3.
 - It is unknown if the meetings will be open to the public.
 - The Benson Design Team composed primarily of the Benson Site Council will begin meeting on 11/9 to begin discussions about the existing CTE programs, depth vs. breadth of the programs, and the entry process.
 - ♦ There will be 3 to 5 meetings with the final meeting occurring in January.

- Other Business
 - TH suggested having a current Benson staff member attend the BOD meetings.
 - **Action Item:** TH will ask the school for a list of the current clubs and their advisers.
 - DB hasn't heard anything new about the mentor or tutoring program.
 - May be possible for the alumni to help with the freshman recruitment nights in January.
 - Is it possible to have a community garden at Benson?
 - The new field at Buckman is in the process of being installed.