

## Benson Polytechnic High School Alumni Association Board of Directors Meeting – Official Minutes

Date: Wednesday, July 14, 2010  
Starting Time: 5:35 pm Ending Time: 7:30pm  
Location: Group MacKenzie Offices

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### ATTENDEES:

Dale Bajema (DB), Josh Piper (JP), Joanne Stainbrook (JS), Chuck Heil (CH), Dick Spies (DS),  
Maj Britt Baker (MB), Shannon Scorgie (SS), Andrew Scorgie (AS) and Tammy Hite (TH).  
Guest: Bob Hyland (BH)

### MINUTES:

Note: Items may not be in the exact order in which they were discussed. If any corrections or additions need to be made, please forward them to Tammy Hite.

- Introductory comments (DB)
  - Need to focus on enforcing the Benson Community and try to get more people to be involved. Boosters are gone and PSTA is struggling. Need to use the picnic to emphasize the “community” approach.
  - No one knows what is happening at PPS since most are out for the month of July on break.
  
- 44-paid memberships
  
- Finance Committee
  - JS, Don LeBarre and KB met with John Bell to discuss finances
    - ♦ The scholarship committee has about 9-months left in their grace period to file taxes for the past 3-years. Don is working to gather the necessary paperwork.
    - ♦ The BPHSAA has a Federal ID number, but not the 501-3C.
    - ♦ Need to gather projections, meeting notes and receipts to submit.
    - ♦ Still need to buy Turbo Tax which will cost about \$250.00.
    - ♦ Research to be completed to see if we can combine the scholarship and BPHSAA funds or if they need to be kept separate
    - ♦ An annual report needs to be generate and a fiscal year to be established.
      - Suggestion to make August the start since that is the association anniversary.
  - **Action Item:** TH to get meeting notes, agendas and any receipts copies she has to JS.
  - **Action Item:** JS to gather receipts, bank statements for the next meeting with John Bell. Need to contact Paul Benninghoff for any records he has.
  - **Action Item:** MB to help with creating an annual report that includes the sum of income and debts.
  - **Action Item:** Josh to develop a template for a donation letter.
  
- Motion made and passed to offer a special rate of \$12.00 for the rest of 2010 and all of 2011 for membership in the BPHSAA.
  
- Annual Picnic
  - Bob to look into putting an ad in the Oregonian for the picnic to focus on the Benson Community.

- Class of 1990 will be joining the picnic as part of their reunion weekend thanks to MB.
  - Marketing
    - ♦ Facebook invite: 63-yes, 540-no, and 330 maybe with over 700 still to respond.
    - ♦ Postcards left over from Tech Show are being handed out
    - ♦ Notice will be mailed to current teachers in August.
  - Car show
    - ♦ AS and SS will continue to do the pre-show work of calling the car clubs and fielding requests to be in the show.
    - ♦ Need to find people to manage the show on the day of picnic.
    - ♦ We have about 25-spots at the park we can fill. TH would like to call Sue Cosgrove at Blue Lake to let her know the number Monday before picnic.
    - ♦ Can get magnetic car signs from Vista Print for \$10.00 each.
    - ♦ **Action Item:** JP to work on template to cut sign.
  - Merchandise
    - ♦ DB to help front cost for T-shirts.
  - Discussion about holding other games and activities during picnic. TH requested that people send her ideas.
  - Raffle
    - ♦ Cash prize will be offered. Percentage of ticket sales.
    - ♦ Suggested price of \$1 per ticket
    - ♦ Must be present to win.
      - Will hold drawing at the beginning of annual meeting.
    - ♦ **Action Item:** SS to bring a roll of tickets for raffle to the Events Committee meeting.
  - Email invitations will go out before the end of the month to the people in database
    - ♦ **Action Item:** JP will send TH and JS the address so she can enter the names from Tech Show.
  - **Action Item:** TH to do agenda, task list, and needs list of the Events Committee meeting in two weeks.
  - **Action Item:** TH to get email to retired teachers inviting them to picnic
  - **Action Item:** DB to work on articles for the picnic newsletter. Will only be 1-page front and back since the tri-fold handout will cover much of what usually goes in the newsletter.
  - Next Events Committee meeting to be on July 28<sup>th</sup>. Location TBD.
- BOD and Officer openings
    - We will have 5 or 6 possible openings on the Board of Directors.
      - ♦ Would be a good idea to have something that explains the responsibilities of the BOD so people know what they are getting into.
      - ♦ Will discuss the officer openings at September meeting.
    - **Action Item:** TH and CH to work on a tri-fold handout to provide a summary of the association and what it does.
    - **Action Item:** TH to do poster that lists what the BPHSAA does.
  - Upcoming Events
    - PTSA will be holding an event for the incoming students after school starts.
    - PPS Community Cares will be on August 28<sup>th</sup> to prepare the campus for the new school year. Advertise at picnic.
    - Reunions coming in August include 2000, 1990, 1950 and 1960.
    - **Action Item:** TH to make a notice for the PPS Cares day.
    - **Action Item:** JP to see if we can have a representative at the reunions.

- Save Benson effort
  - There is a coalition meeting on July 12<sup>th</sup>.
  - We need to avoid competing with the other groups involved in the “Saving Benson” effort.
    - ♦ There is a strong bond with the people currently in the google group.
  - There is a sub-committee of the LTDC to look into Charter Schools that includes DS, TH, DB, CH, Bill Diss (Benson CTE teacher) and Christie Plinski (former school principal).
    - ♦ This is currently a research group to discover if it would be possible to turn Benson into a Charter school and what it would take.
    - ♦ This would be a last resort effort to keep Benson 4-years.
    - ♦ No update on how the newly established foundation is doing.
  
- Meeting concluded at 7:30pm