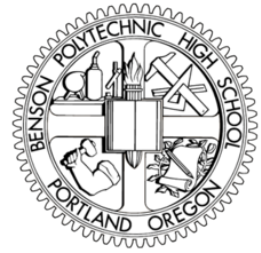


**Benson Polytechnic High School Alumni Association
Monthly Board of Directors Meeting – Draft**



Date: Jan 13, 2020
Starting Time: 5:49 pm
Ending Time: 7:40 pm
Benson Polytechnic Library classroom

ATTENDEES:

Roger Edwards (RE), Bob Trimble (BT), Rob Johns (RJ), Rachael Kuryunny (RK), Josh Piper (JP), Maj Britt Baker (MB), Paul Rossi (PR), Andy Payne (AP), Dale Bajema (DB), Mike Landstrom (ML)

ABSENT: Dave Hutchins (DH), Gerry Ochs (GO)

GUESTS: Kevin Clark (KC) 1984 alum; Jerome Martin III (JM), Dick Spies (DS)

NEW BUSINESS

- Note: last meeting there was not a quorum so we will be re-voting.
- Minutes – MB:
 - Nov minutes were sent out a while ago, no comments. RK moved we accept the minutes, RJ seconded, motion passed.
 - Nov annual meeting minutes – KC’s comments will be incorporated in the draft, which has to be approved at the next annual minutes.
 - POSTPONED Until next meeting: 12/2020 minutes approval.
- Treasurer’s report – BT
 - All board members need to pay their dues to remain on the board.
 - Dec: \$20 in and 2 checks (\$49.99 Flickr and \$60.81 Drink mix).
 - End Balance \$2469.47
- Open board position of secretary:
 - BT nominated Max, RK seconded.
 - The vote was unanimous.
 - Max Baker is the new secretary.
- JM left, DS arrived.
- Membership count: 34 paid members
 - Class of 2000 will be attending the picnic.
 - Coming soon: email push with membership renewal reminder, ask about class reunions.
- Financial Report: - BT
 - BT passed out the Financial Report (see below)
 - Some of the costs are offset form personal donations etc.
- Budget presented last meeting (attachment 1):

- Discussion – we can amend the budget as needed through the year.
- ML moved that we accept the proposed budget. DB seconded. Motion passed unanimously.
- Tech Show – RK
 - RK will send the minutes of the committee. Will meet again Feb 10th at 4:30PM.
 - Goals: more interesting and participatory for the alumni, involve students.
 - Send any name and contact info you want to receive a special invitation to RJ.
 - Wayne DeVore is onboard to play at tech show with JP and MB. JP or MB will coordinate with Curtis, where and when playing will occur.
 - Go through the list of items for newsletter:
 - 2020 bond referral – KC
 - General modernization update – KC
 - Recent donations to Benson Tech foundation/grants – RJ
 - New directors/officers – DB
 - KBPS what's up – BT
 - Upcoming Alumni Events – RK
 - Benson Wellness Center – RJ/AP
 - Benson Recent Scholastic achievements – KC
 - Benson's new booster group – DB
 - Benson tech stories – audio files – RJ
 - 100th Tech Show article – RE
 - Discussed ads in the newsletter, but it takes someone to coordinate.
 - Way back machine idea for the future: Might want to grab some headlines or tech show photos out of the tech pep.
- Purchasing Blue & Orange-level sponsorship for BTBoosters – banner in gym. Sponsorship costs ranges from \$500 to \$5000.
 - Site Council – DB and KC will raise any questions about district concerns
 - Booster club – Let's send them these questions:
 - Are the less-expensive banners smaller? Less-ideal locations? How long will it be displayed? When does it start/end? # of characters on banner?
 - Year-over-year renewal costs for banners already made?
- Requests for financial support – policy
 - Read over handout – BPHSAA Funds Dispersal Recommendation
 - Discussion about #1 – how can we reword this to allow us to donate to requests that help the entire school? Strike making, replace with: not accept requests for direct monetary donations. Remove final sentence.
 - Discussion about #3: RK handout on mini-grant application
 - JP will create a new draft and will email it out for discussion, for voting at the next meeting.
- Milk Carton Boat Race tent: RK

- It's on June 21st – Father's Day this year. RK will be out of town. If anyone is willing to take this on, let her know otherwise we will not have a tent this year.
- RK had to leave.
- Modernization: KC
 - There remain a lot of decisions to be made. PPS Board determined they will pursue a 2020 bond referral. Undetermined how it will affect BPHS's project.
 - There have been issues surrounding Portland Historical Landmarks Commission. Want to see revised plan for CT courtyard and preserving the south wall. In our design the wall would move a little north, not sure how their demands will affect easement and terraces.
 - There is a community meeting on Jan 30th 5:30PM in the BPHS band room, that the community and DAG members should attend. The revisions will be reviewed.
 - MPG building: DAG meetings concentrating on the new building. They are substantially behind. Proposals should be before the board end of Jan/beginning of Feb. This should be a more detailed planned and they need the board's approval. Costs are tied to the entire project budget, but there haven't been revised numbers released. Waiting for more details. The MPG building was not included on the 2017 bond, but it is included in the full faith credit loan. (about \$250 million over budget)
 - There are committees on the Westside that feel they've been ignored in the bond process – communication might be lax causing misunderstandings. There may be blowback if our project overrun is included in the new bond.
 - DS: It's important as citizens that we support the bond measures. No-one in the city should take the attitude that once their community school is redone they aren't going to support other bonds. We all need all the schools to be rebuilt. It will be a continuous process going forward.
 - KC: The school board needs to be very transparent about how the money has been spent.
- New architecture and design program: DS
 - He'll be writing a proposal to build a new the architecture and design program. Curtis is on board. The proposal will go before the site council when ready.
- Upcoming Tech Show 100 Planning meetings:
 - 2/10 at 4:30pm (RK gone)
 - 3/18 at 1:30pm at Ford Food & Drink (RK back, DB gone)
 - 4/13 at 4:30 at BPHS (DB gone)
- Upcoming meetings: 2/10/20, 3/9/20, 4/13/20

MEETING AJOURNED

- [Budget Proposal for 2020 attached]
- [Financial Report for 2019 attached]
- [BPHSAA "Funds Dispersal Recommendation" attached]

Respectfully Submitted,

Maj Britt (Max) Baker
Secretary
BPHS Alumni Association

Attachment 1:

Benson Polytechnic High School Alumni Association Budget Proposal for 2020

April	Tech Show	News letter, food and drink	\$500	
June	Freshman BBQ	Food	\$200	
June	Milk Carton Boat Races	Food (Ice cream and punch)	\$100	
August	August BBQ	CUB fee, food, news letter	\$1,000	Food offset by selling lunch tickets
September	Teacher Appreciation	Food	\$200	
	Misc Fund	Curtis, plaques, internet stuff, petty expenses	\$500	
		Total	\$2,500	
	Income from Dues	Income from 125 members @ \$20 in dues per member	\$2,500	
	Donations = ?	Net difference	0	

Income is balanced with anticipated expenses.

Attachment 2: Financial Report

Check #	Date	Amount	Event	
160	3/15/2019	\$22.09	Tech Show	
161	3/1/2019	\$78.50	Newsletter	
162	3/11/2019	\$122.80	Bumper stickers	
163	5/13/2019	\$376.00	Popup Tents	
164	5/14/2019	\$69.37	BOD meeting food	
165	5/24/2019	\$100.00	Freshman Picnic	
166	5/24/2019	\$98.00	Newsletter	
167	7/8/2019	\$200.00	Paul Anthony Award	
168	7/8/2019	\$104.22	Boat Races Food	
169	7/8/2019	\$9.03	Fedex	
170	7/19/2019	\$522.50	August Picnic CUB PPS	
171	8/21/2019	\$150.00	Teacher training snacks	
172	9/1/2019	\$200.00	Benson Stickers	
173	9/6/2019		Newsletter Mailing (64.50 not cashed)	
174	9/9/2019	\$211.49	Teacher Appreciation Food	
175	10/17/2019	\$6.24	UPS Store	
176	11/18/2019	\$79.96	Tech Show Cake	
177	11/29/2019	\$77.66	Nov Meeting Food	
178	11/21/2019	\$150.00	3 yearbooks	
179	11/26/2019	\$64.50	Newsletter Mailing	
180	12/12/2019	\$49.99	Flickr	
181	12/12/2019	\$60.81	Drink Mix	
		\$2,753.16		\$2,753.16

Income			
	Jan	\$172.98	
	Feb	\$235.00	
	March	\$770.00	
	April	\$890.87	
	May	\$38.24	
	June	\$0.00	
	July	\$305.34	
	Aug	\$475.00	
	Sept	\$213.91	
	Oct	\$178.24	
	Nov	\$0.00	
	Dec	\$20.00	
		\$3,299.58	\$3,299.58
			\$546.42
Start Balance 1/1/2019		1923.05	
Adjustments		546.42	
End Balance 12/31/2019		2469.47	
Statement End		2469.47	

Attachment 3:

BPHSAA Funds Dispersal Recommendation (10/2017):

Each year there are a number of worthy groups and causes that the BPHSAA would be justified in supporting with monetary donations. Unfortunately, our annual income just isn't able to keep pace with our desire to support these groups in an equitable way. Our greatest strength, as an organization, is to communicate with and educate our alumni on what is going on at Benson and how they can each individually support the school. Therefore, it is our recommendation that the BPHSAA:

1. establish a policy of not making direct monetary donations to any groups or causes. This would not preclude the BPHSAA from raising money specifically for a cause it identified. It would just preclude the association from earmarking money from its general fund for outside causes or groups.
2. provide on our website a list of resources we are open to making available such as
 - a. sharing messages to our alumni via email and social media
 - b. assist groups with establishing crowdfunding campaigns for their causes
 - c. directing them to the Benson Foundation when their cause is in line with the foundation's guidelines
2. develop a clear and simple process for outside groups to request available assistance. This process should be as free from unnecessary burden as possible, but still provide an adequate level of oversight from the BOD.