

**Benson Polytechnic High School Alumni Association
Annual Meeting – Official Minutes - Draft**



Date: Dec 14, 2017
Starting Time: 7:00 pm
Ending Time: 7:27 pm
Benson Tech library

ATTENDEES:

Dale Bajema (DB), Josh Piper (JP), Rachael Kuryunny (RK), Ken Bakke (KB), Neal Galash (NG), Roger Edwards (RE), Max Baker (MB)
Kevin Clark (KC); Annika Johnson (AJ), Brent Dahl (BD) (Class of 77 grad)

BUSINESS

- Introduction by DB:
 - Our recently amended bylaws state we shall have our meeting in the 4th quarter of the year. After the last board meeting when we changed the bylaws, we had to provide 30 days public notice. Timing dictated this was the first day we could have the meeting. The main action item of this meeting is to elect the board of directors, and we have many expiring that will need to be filled.
 - Annual report was passed out.
 - Annual treasurer's report was passed out.
 - RK says class of 97 donated \$585 at the picnic, not at the Grand Reunion.
 - People noted that the Total Cost column should have been net positive or negative amount.
 - Also wondered if the advertising revenue is reflected in these numbers somewhere? It might not be counted as Grand Reunion related.
- Election of Directors
 - There are 6 positions vacant. Wes Soderback has only served one term but emailed that he does not wish to be re-elected. Annika Johnson has withdrawn as a director. We are not obligated to fill all our positions, but we should have more than 8. By-laws allow for termed out members to fill vacancies if nobody else is nominated.
 - Josh Piper, Brent Dahl, Kevin Clark, and Annika Johnson are present but not Directors. Are any interested in joining the board?
 - KC mentioned he cannot guarantee his attendance. He would like to continue to be an ad-hoc attendee.
 - JP expressed his interest in being nominated.
 - BD expressed his interest in being nominated. He's spent about 6 months working with Dick Spies and Rob Johns. This is a critical time for supporting Benson.
 - DB talked about how the board currently works.

- Monthly meetings
- Communicate via email mostly.
- Nominations are open:
 - RK nominated BD for Position 1.
 - RK nominated JP for Position 2.
 - KB seconded.
 - Vote was unanimous.
- Are there any other nominations for any open positions? No.
- DB: RJ says he is willing to serve on the board, and as Chair.
- Previous board members willing to be re-elected?
 - Dale Bajema
 - Rob Johns
 - Neal Galash and Ken Bakke do not wish to be nominated at this time.
- Nominations are open:
 - RK nominated DB for position 3
 - RK nominated RJ for position 4
 - NG seconded.
 - Vote unanimously passed.
- Positions 5, 6 and 15 are still open.
- Discussion of possible people interested.
- The next annual meeting will be in the 4th quarter of 2018.

Respectfully Submitted,

Maj Britt (Max) Baker
Secretary, Pro-Tem
BPHS Alumni Association

Benson Polytechnic High School Association

Annual Report for 2017

Pursuant to the two missions of the BPHSAA, as stated in its By-laws – that is, to support Benson and to provide social activities for Benson alumni, teachers and supporter – the following are some highlights from the Association’s busy year of 2017.

The Association again welcomed Alumni to Benson’s annual Tech Show with a display of old yearbooks, cake and punch in the old gym. More than 100 former graduates came through on February 16 and 17.

On August 12th BPHSAA continued to sponsor the Benson’s Community Picnic for alumni, teachers and staff, incoming freshman and their parents, and other supporters. The class of 1997 was particularly well represented at the latter as they had coordinated with the Association to make the annual picnic as part of their 201th reunion weekend.

The alumni’s big social event of 2017 was the 3-day observance of Benson’s Centennial on June 9 -11 that included a meet & greet, picnic, dinner, cruise-in and brunch cruise that drew about 300 people. For the occasion the Association prepared a 22-page commemorative Centennial Newsletter (that is available at BensonTechAlumni.org)

The Association used annual interest from its Scholarship Fund (currently valued at about \$85,000 and that is invested in the Oregon Community Foundation)to fund 3 scholarships that were awarded in May to graduating seniors Miles Wood, Savannah Johnson and Saleh Abdoulaye to further their education in a local community college or trade school.

The Association hosted a small “back to school social hour” for Benson’s teachers and staff as school started in August.

The Association had several active representatives on the Portland Public Schools’ Master Planning Committee that completed a preliminary design for the modernization of Benson that led to Portland voters in May to approve a \$200 million for Benson’s renovation. [Actual construction will begin in 2021 following detailed design work between now and then.]

The Association has several members on Benson’s Site Council that meets monthly to advise Benson’s Principal and staff re school policies and program development

Several of the Directors met with the District’s Athletic Director and the Association’s ad hoc athletic committee vigorously critiqued a draft District report that suggested possible reductions in Benson’s athletic program. [We understand that effort has been suspended – for the time being.]

The Association’s Board of Directors continued to meet monthly in open meetings to conduct Association business – usually on the 2nd Monday of the month. Minutes from those meetings as well as news about Benson and the Association were readily available at BensonTechAlumni.org

webpage. (The Association also maintains a presence on Facebook.) In addition, emails with special news or requests were sent to the 1900+ alumni for whom the BPHSAA has addresses. Additional news of the BPHSAA and Benson was made available in its three newsletters issued through the year.

The Board, pursuant to BPHSAA's By-laws, adopted several changes to the Association's By-law to better align its operations to evolving circumstances and needs, e.g. moving its Annual Meeting from the month of Tech Show to the fourth quarter of each year.

Benson Polytechnic High School Alumni Association's financial situation and membership are as stated in the attached reports.

Respectfully submitted by Dale Bajema, Chairperson on December 14th, 2017

Benson Polytechnic HS Alumni 2017 Treasurer's Report

As of December 14, 2017:

- The Benson Tech Alumni Association current checking balance is \$5062.52.
- The Savings account has a balance of \$15.00.

The Grand Reunion was a major event for the Alumni Association this year with a great turn-out. Our Meet & Greet, Picnic and tours of Benson Tech HS, along with the Cruise-in/Golf events generated positive results.

There were 2 other events during the Grand Reunion: The Brunch River Cruise and the Benson Tech Foundation Dinner were also part of the Grand Reunion but the Alumni had no direct costs to those 2 events.

Please review the next 2 slides which have our month over month deposits/expenses and the breakdown of deposits/expenses by celebration or activity.

2017 Deposits / Expenses month over month

<u>2017 month over month deposits/expenses</u>			
<u>Month</u>	<u>Deposits</u>	<u>Expenses</u>	<u>Balance</u>
January	\$893.28	\$0.00	\$3,237.07
February	\$372.08		\$3,609.15
March	\$43.09	\$27.85	\$3,624.40
April	\$540.12		\$4,164.51
May	\$38.24	\$113.94	\$4,088.81
June	\$450.00	\$2,476.89	\$2,061.91
July	\$5,122.47	\$2,601.94	\$4,582.45
August	No Activity for this month		\$4,582.45
September	\$38.58	\$234.65	\$4,386.38
October	\$43.09		\$4,429.47
November	\$633.25		\$5,062.52
December			\$5062.52

Deposits for January, February, and March reflect annual dues from members. In 2018 I recommend keeping dues and donations separate based on recommendation from Board of Directors October meeting.

Grand Reunion on subsequent slide but influx of expenses and deposits from the 3 events
Note: 3 outstanding expenses have yet to be processed pending receipts: PPS Janitorial requirements using Benson HS (Grand Reunion & August Picnic), and the August Picnic food expense.

2017 Alumni Celebrations – Events

<u>Activity Celebration</u>	<u>Income</u>	<u>Expense</u>	<u>Total Cost</u>
Tech Show (February)		\$142.00	\$142.00
Grand Reunion - Meet & Greet	\$1,700.00	\$1,167.00	\$533.00
Grand Reunion - Picnic	\$1,718.00	\$457.00	\$1,261.00
Grand Reunion - Golf & Cruse-in	\$1,647.00	\$1,232.00	\$415.00
Grand Reunion - Admin Cost		\$562.00	\$562.00
Teachers Celebration		\$90.00	\$90.00

Tech Show and Teacher’s Celebration are annual expenses for the Alumni. Costs for these 2 functions will be for food, supplies (napkins, cups, and eating utensils).

The Benson Polytechnic HS Grand Reunion was a success with 3 activities: Meet & Greet, Picnic at the High School, and the Cruse-in/Golf. I want to recognize Rachael L K Kurryny and the class of 1997 for their generous contribution \$585.00 at the Grand Reunion.

Respectively submitted **Michael Landstrom** 12/14/2017