

Benson Polytechnic High School Alumni Association Board of Directors Meeting – Official Minutes

Date: Wednesday, January 13, 2010
Starting Time: 5:30 pm Ending Time: 7:15pm
Location: Benson H.S. Library Classroom

ATTENDEES:

Josh Piper, Neal Galash,, Joanne Stainbrook, Andrew Scorgie, Shannon Scorgie, Dick Spies, Chuck Heil, Ken Bakke, Don LeBarre, Bob Hyland and Tammy Hite

MINUTES:

Note: Items may not be in the exact order in which they were discussed. If any corrections or additions need to be made, please forward them to Tammy Hite.

- Minutes from December meeting approved
- Events Committee (Tammy)
 - Next meeting to be held on February 3rd at Benson. Tammy to send out location and time last week of January. Discussion will include Tech Show, Campus Clean-up, Fall Campus Clean-up and Summer Picnic.
 - Tech Show
 - ♦ Josh attended the preliminary Tech Show Committee meeting in December.
 - ♦ The “Cruise-In” idea was well received by the Benson Staff. They may be willing to give us the “U” parking lot and perhaps a few cars on the front lawn.
 - This limits the number of cars so a registration system needs to be organized.
 - There is already interest from past alums according to Bob.
 - ♦ The Talent Showcase was not as well received. They are hesitant about giving the alumni the auditorium and the old gym.
 - Due to the extensive planning for the showcase, it was suggested to hold-off until next year so focus can be given to the cruise-in and alumni room.
 - ♦ Shannon is working on possible ideas for promoting the show and will contact Brett Anderson regarding advertising.
 - ♦ Suggestion made to charge a small fee for cake rather than having to monitor who should or shouldn’t have a piece. This will help pay for the cake and allow anyone to have a piece.
 - Maybe a free piece to members of the alumni association?
 - ♦ Need to formally invite former teachers, not just depend on someone passing an invitation along.
 - ♦ Need to arrange room so we can “attract” more people to stop at the association table.

- ♦ Need to begin thinking about displays or activities for the alumni room other than yearbooks.
 - Last year include pictures from the Oregon Historical Society and LTDC display.
 - Spring Campus Clean-up on April 24th
 - ♦ Need to check to see when district maintenance will be out to do work. Maybe a possibility of being there at same time?
- Finance Committee (Ken)
 - “Non-profit” status
 - ♦ We need to locate the official documentation designating the association as a “non-profit”. It is believed that the research was done, but not actually carried out. Ken to contact Paul Benninghoff.
 - ♦ An Employee ID Number was assigned, but no other paperwork found.
 - ♦ Suggestion made for the Scholarship Committee to do the same.
 - ♦ Don is responsible for filing the taxes for the Scholarship Fund this year.
 - ♦ Ken to contact John Bell, an alumnus and tax accountant for assistance.
 - Several checks received in the mail. Ken to send Tammy the names and addresses in order to cross-verify them with the database.
 - Membership Dues and Donation “Thank You”
 - ♦ Tammy to send Josh the electronic version of the “thank you” letter so that even dues are received on-line, he can forward the letter. A paper letter is sent to members who do not have e-mail.
 - ♦ Is a canceled check sufficient for people to claim the donation on their taxes? Ken to verify with Bell.
 - ♦ Current Balance: \$1716.67
 - ♦ Cost for events still need to be gathered.
 - ♦ Income / Expense sheet handed out.
 - Some confusion on where certain purchases were accounted for.
- LTDC (Dick)
 - Dick did speak with Steve O. about the district’s focus on the community schools and the lack of attention on the magnet schools (Benson).
 - ♦ Suggest made by Steve to form a small group that can speak with Carole Smith in near future.
 - Need some sign from district to move ahead before taking further action.
 - ♦ Dick has met with Javier ?, Head of Academics
 - There is difficulty in getting the community to accept the proposed high school reform.
 - ♦ Concern about drawing too much attention to Benson when other schools could potentially be closed.
 - ♦ Dick is still trying to get district to pursue partnerships to share campus and costs.
 - Dick has been asked to attend a meeting to work on developing “green curriculum”.
 - “High Schools That Work” is an example to look at.
- Membership Committee

- 17-renewed members and 3-new ones on-line from the email sent out at the end of December and beginning of January.
 - Work still needs to be done to answer the question, “Why join the Alumni Association.”
 - Shannon has been able to print up to 10,000 postcards with color on 1-side for around \$40 for other non-profits she has worked with through VistaPrint.
 - Meeting between Josh, Tammy and Shannon to be held on February 20th to discuss the process of membership applications.
- Scholarship Committee (Don)
 - Out of 301 envelopes mailed, the cost was around \$40.00 with a return of \$1753.00.
 - There has also been a PayPal payments of \$560.00.
 - ♦ Can the PayPal account be set-up to automatically withdraw dues and scholarship donations on a yearly basis?
- PTSA Update (Chuck)
 - Only 4 people in attendance at the meeting held on Tuesday, Jan. 12th.
 - There is no longer a Boosters Club due to the scandal with the group’s treasurer last year.
 - No “Simon Says” was sent to the parent in December due to lack of articles submitted by teacher and staff.
 - ♦ Folding help is needed when the next mailing is to go out.
 - Suggestion made that when the next mailing goes out we could include some of our mail if needed.
 - ♦ Must be the same size as the “Simon Says” and include the PTSA Postage Stamp
 - A joint meeting between the PTSA president, Melanie Rose and the Executive Committee suggested to discuss how we can join forces.
 - Meetings are held on the 2nd Tuesday of each month.
- In Memoriam of Patricia Swenson, Chuck requests that everyone takes some time to let the important teachers in your life know what they mean to you and how they influenced you.
- Next meeting to be held on **March 10th, 2010** to give committees time to meet.